

The Classical Academy
975 Stout Road
Colorado Springs, CO 80921

Board of Directors Meeting
North Campus
Monday, November 2, 2009

I. Call to Order (6:00pm)

Chairman Steve Pope called the open session to order at 6:02pm

II. Pledge of Allegiance/Roll Call

Board Members in attendance where Steve Pope, Ron Mast, Lisa Sutton, Jim Woody, Vance Brown, Matt Carpenter, and Jim Kretchman

III. Consent Agenda Items

- a. Board Meeting Minutes for May and June
- b. New Board Conflict Resolution Policy Document that was approved on October 26th
- c. Reminder of Board 2009-10 Priorities: 1. Policy & Procedures, 2. President Job Description & Objectives, 3. Core Values / Assisting Parents Definitions

Moved by Ron Mast, seconded by Vance Brown, to approve the consent agenda. Roll Call. Approved by unanimous vote.

IV. Discussion Agenda Items

a. TCA Policy & Procedures Review & Updates

- i. Item: Update board on Policies & Procedures adopted/changed in top six priority areas
 1. Update on what was trained, & communicated by Oct 30th and define next steps
- ii. Presenter: Mark Hyatt / Kevin Collins For: Information Est. Time: 10 mins

Kevin Collins shared an update on the progress made in reviewing board procedures and completion of staff training. He shared about the progress on training for students and that they are waiting on final numbers. There has also been communication sent to the parents through Titan Delivery to inform them about the trainings for students and also to inform them of the policies that were reviewed.

b. Administration Conflict Resolution Policy & Procedure

- i. Item: Review Admin Conflict Resolution Policy Proposal and Procedure Proposal
- ii. Presenter: Mark Hyatt For: Discussion/1st Read Est. Time: 20 mins

Mark Hyatt explained that there has been a step added to the conflict resolution process to clarify what the issue is and to make sure concerns will get to the appropriate people.

Jim Kretchman shared the process they're using to complete this policy and procedure review and is planning on bringing it to the board for approval soon.

Brandon Monson stated that a time frame will be added to the forms specifying when forms will be reviewed and an answer given to the person who submitted the form. The board reviewed what the process would be when the form is submitted to.

c. Board Mediation Consultant & Board Appeal Document

- i. Item: Update on establishing a Mediation Consultant and Finalize the Appeal Document

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

1. TCA Board Mediation Consultant Position (job description approved Oct 7th)
 - a. Update on Marketing of position
 - b. Where to archive the Mediation Job description and define update process
 2. Review the Board Appeal Document
- ii. Presenter: Ron Mast / Jim Kretchman For: Discussion Est. Time: 15 mins

Ron Mast said the Mediation position needs to be open as an RFP and be open ended.

Kevin Collins explained that they had worked with Marta Schultz on the RFP and were working on finalizing the details. He shared that they will continue to keep the process going and will continue to update the board and administration as things progress.

d. Core Values Document

- i. Item: Update on documenting and communicating Core Values
 1. Review, Discuss updated version
 2. Next steps for Communication from Admin to Staff and Board to Parents
 3. Process for updating over the next year and archiving for the long term
- ii. Presenter: Jim Kretchman / Leesa / Peter For: 2nd Read / Vote Est. Time: 30 mins

Jim Kretchman explained the next steps for the Core Values Document. There will be data collected over a year's time. They will review this document and after the final review it will change from a living document to more a constitutional document.

There was extensive discussion among the board to decide what changes might need to be made to the Core Values document. The board decided to make changes under Behaviors and Practices section, bullet number five and change it from sub-committee to committee. The next area that was reviewed was bullet number six in the same section. There was discussion around what the process is for students when they move from Elementary to Junior High and High School.

Jim Kretchman stated that he would like to see there be an enrollment for students when entering into Junior High.

Peter Hilts said that it would be nice if there could be a "request" sent out to the parents for them to communicate back to the school and let TCA know if students will continue on in the Secondary grades.

Vance Brown asked where this idea came from and what the purpose was.

Matt Carpeneter shared that this idea was more of a way of communication with the students and parents as to what the changes will be at the secondary level and what to expect.

Jim Kretchman stated that they would review this idea and come back with possible changes.

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.



There was discussion among the board regarding the last bullet in the section on Behaviors and Practices.

Matt Carpenter said that he had a concern regarding the language around secondary athletics and College Pathways.

Jim Kretchman shared that there needs to be some kind of written communication and also a possible town hall for parents to come to and relay with them the changes to Core Values and the Conflict Resolution Policy.

Moved by Jim Kretchman, seconded by Vance Brown, to approve the changes to the Core Values document. Roll Call. Approved by unanimous vote

Moved by Matt Carpenter, seconded by Jim Kretchman, to adjourn to executive session per C.R.S. § 24-6-402(4)(f), for the purpose of discussing personnel, at 7:36 pm. Roll Call. Approved by unanimous vote.

Moved by Lisa Sutton, seconded by Jim Kretchman, to adjourn to public session, at 8:27pm. Roll Call. Approved by unanimous vote.

Moved by Lisa Sutton, seconded by Jim Kretchman, to adjourn to executive session per C.R.S. § 24-6-402(4)(f), for the purpose of discussing personnel, at 9:05pm. Roll Call. Approved by unanimous vote.

Moved by Matt Carpenter, seconded by Vance Brown, to adjourn to public session, at 9:15pm. Roll Call. Approved by unanimous vote.

Moved by Matt Carpenter, seconded by Jim Woody, to adjourn to executive session per C.R.S. § 24-6-402(4)(f), for the purpose of discussing personnel, at 9:16pm. Roll Call. Approved by unanimous vote.

Moved by Vance Brown, seconded by Matt Carpenter, to adjourn to public session, at 9:53pm. Roll Call. Approved by unanimous vote.

- e. Charter Review: Charter Contract Annual Renewal
 - i. Item: Present current version of Charter Contract
 - ii. Presenter: Mark Hyatt / Kevin Collins For: 2nd Read / Vote Est. Time: 20 mins

- f. TCA Board Member Service Length
 - i. Item: Propose increasing TCA Board Member Term from 3 years to 4 years
 - ii. Presenter: Lisa Sutton For: Discussion Est. Time: 10 mins

- g. TCA Board Training Process for new board members
 - i. Presenter: Matt Carpenter For: Discussion/1st Read Est. Time: 10 mins

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.



- iii. Board Policy Reviews: To provide high-level review, prioritize formal reviews, and assign owners for review of existing and needed TCA Board Policies (TBD)
- iv. Great Starts Programs Update (Mark)– Nov 16th
- v. Board Sub-Committees: Review/Update Board Policy (Steve)
- c. Future Potential Agenda Items
 - i. Board Governance Model (TBD) – TBD
 - ii. Teacher Compensation Plan – TBD
 - iii. Fundraising Report – TBD
 - iv. Board Development – TBD

VIII. Adjournment

Moved by Vance Brown, seconded by Matt Carpenter, to adjourn the meeting, at 11:10pm. Roll Call. Approved by unanimous vote.